

Payroll & Wright Vigar



Wright Vigar

WRIGHT VIGAR
CHARTERED ACCOUNTANTS

Are you frustrated by running your own payroll or nervous about getting it wrong and incurring the wrath of the tax man - or your employees? Worried about your Auto enrolment duties?

Wright Vigar is able to offer the following payroll services through the payroll team

- Employee payslips - standard, security sealed, or sent electronically
- Comprehensive summaries
- Disaster recovery
- Health checks
- Departmental reports
- Dealing with starters and leavers
- Analysis of staff contracts
- PAYE returns for the revenue
- Assistance with automated payment set-up to your employees
- CIS returns completed by us
- Liaising with HM Revenue & Customs
- Online filing in-year and year end
- Irish payroll service and Jersey payroll service
- Absence reporting
- Redundancy / Termination Calculations
- Fully managed Auto enrolment solution

And year end...

- RTI Employers Year End Summary
- Employee summary P60s
- P11D and P9D benefit and expenses returns

The benefits of outsourcing payroll

- Peace of mind that all payroll practices are legally compliant
- Ensuring all information is kept confidential
- Guarantee accurate and on time payment for your employees
- Reduce administration, training and licence costs

We can provide advice, even if you process your payroll in-house

- Statutory payments - SSP, SMP, SPP and SAP
- Holiday payments and entitlements
- Directors NI
- Immigration and asylum issues
- Salary sacrifice
- Contracts of employment, terms of conditions
- Ability to dial in through your internet to give advice and training
- Electronic submissions to HMRC
- Training on all aspects of payroll processing

Payroll software we are proficient with

- Sage - Line 50, Instant, KCS, K-PAYE
- Iris - Payemaster, Payroll Professional
- Northgate Arinso - Pro IV, Peterborough software
- HMRC - Basic PAYE Tools
- Xero



Carolyn Cunningham - Payroll Manager MCIPPDip MAAT
Payroll Manager, Carolyn Cunningham, has more than 25 years payroll experience with large firms including over 10 years at Wright Vigar, and enjoys sharing her knowledge with clients.

Carolyn is proficient in all areas of payroll and has project managed the integration of new payroll systems for firms to improve efficiency and reduce costs. Since joining Wright Vigar, Carolyn has built up a dedicated team of payroll professionals resulting in an excellent service for our clients.

The payroll team at Wright Vigar aim to create a service for clients that adds value and peace of mind and retains a small practice ethos of in-depth customer awareness but with the efficiency of a payroll bureau.

Whether helping payroll clients with their payroll issues or guiding clients who run their payroll in-house through year end problems or providing training, Carolyn and her team are always on hand to give as much assistance as required.

Carolyn is a Member of the Chartered Institute of Payroll Professionals having taken her diploma in 2011.

When not doing payrolls Carolyn enjoys baking, using her CAMRA membership and walking her spaniels.

Lincoln, Gainsborough, London,
Newark, Retford, Sleaford

t: 0845 880 5678

e: action@wrightvigar.co.uk

www.wrightvigar.co.uk

Lincoln

15 Newland

Lincoln LN1 1XG

T: 01522 531341

Gainsborough

Britannia House

Marshall's Yard

Gainsborough DN21 2NA

T: 01427 611296

London

Number 11

6 Pear Tree Court

London EC1R 0DW

T: 020 7229 4362

Newark

38-40 Northgate

Newark NG24 1EZ

T: 01636 302020

Retford

Chancery Court

34 West Street

Retford DN22 6ES

T: 01777 707373

Sleaford

Northgate House

Northgate

Sleaford NG34 7BZ

T: 01529 415500

Wright Vigar Ltd

Company no. 4521280

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